OSOYOOS GOLF CLUB

BOARD MEETING MINUTES –April 24 , 2025, 9:00 am

Board Meeting held on May 1, 2025

Board Members in Person in Members Lounge
Alan Bajkov, Brenda Hendrickson, David Peterson, Gary Stead, Sherry Chamberlain , Alan Gow, Roger Pires Doug Booth, Tim Alder
Absent:

Staff:
Bryan Ewart, General Manager
Bev Newton Recording Secretary

1. Call to Order 9:02 am
a. Agenda Changes or additions.
b. Adoption of Agenda
Moved and Seconded:
THAT: The Agenda be approved.
CARRIED

2. Consent Agenda
Consent Agenda Items
a) Board Meeting Minutes – March 27th, 2025
b) Greens committee Meeting Minutes – April 17th, 2025
c) Club Captain Meeting Minutes – April 3rd, 2025
d) Marketing & Fundraising Committee Meeting Minutes April 23rd, 2025
e) Adoption of the Consent Agenda

Consent Agenda Approval
Moved and Seconded**:**
THAT the Consent Agenda be approved
CARRIED

3. Presidents Report
a) AGM Debrief
This year's AGM turned into an information meeting which was very good, more of an educational session specifically about what Bryan is doing. Has anyone heard about the meeting. It was mentioned that those that were not there missed a very good meeting. KPMG should be a motion to accept the accounting firm of note.

Question regarding the new Putting Green opening. The Stimp Level on the new putting green has not reached the speed of the greens on the course.
Thank you, Bryan, for all the work that you have done on the AGM meeting

b) Governance Workshop:
Everyone is welcome to attend the morning session at the governance workshop to go over our adopted 10 standards. Bryan, you are welcome to attend if time permits, as there is a relationship between the Board and management within those standards. Senior management staff are welcome to join.
There are often action items that come out of the meeting so if we could establish a date. Thursday May 22, 2025, at 9 am.

4. GM Report

a) Point of Sale Challenges

We are experiencing critical challenges, particularly in our Food and Beverage departments with our point of sale and integration with GG Golf software. Bryan is currently looking at options and is considering a wholesale change of our existing POS software. More information to follow

b. Security System

There have been several incidents of vandalism and break-in attempts at the maintenance building. The lock by the dog park was cut, and when trying to access fuel, the perpetrators attempted to operate the pump but needed power. They tried to break into the shop, triggering the alarm, then attempted to connect wires to a generator, which was unsuccessful. Significant damage has been caused. The security system with cameras may help identify patterns, though it will not prevent the incidents. All activities have been reported to the RCMP. Installation of the security will begin on Monday. The system will be monitored by phone

c. Marketing

While trying to help set up a Celebration of Life with a screen projector at a certain point it became very embarrassing, we are charging room rental . We need the proper equipment we bought a two TV with stand with wheels at 600$ each and will be used for presentations.

d. Assistant Golf Pro

Any qualified candidates are engaged with other clubs right now so we will hire a golf shop attendant until next year when we can advertise for the assistant Golf Pro

5. Treasurer's Report

Finance Report for the Month ended March 31, 2025

Balance Sheet

Cash and cash equivalents were $24K compared to $265K for the same period last year. The cash position continues to be tight with Management monitoring daily.

Current Liabilities were $460K, which includes the Prepaid Capital Improvement of $107K which represents the funds raised by the $300 levy for the practice green. This amount is offset against the Putting Green Bank Loan which is included in the Golf Course L/H Improv loan.

Income Statement

Revenue for the month was $225K; $32K over budget but $46K lower than the same period last year (see YTD comments). YTD revenue was $1,258K; $93K below budget but $113K higher than same period last year. Member dues were still being paid in March last year, which skewed the monthly total. On a year-to-date basis membership is $92K below budget.

Wages for the month were $120K; $52K below Budget and $10K below the same period last year. Wages YTD were $260K; $94K below budget and $24K below 2024. Grounds wages account for most of the savings ($67K), however, as it is early in the year this savings could be used during the year.

Expenses for the month were $180K; $12K over budget and $81K over the same period last year. YTD expenses were $350K; $5K over budget and $35K over the same period last year. Administration is the most significant over budget at $27K due to the marketing expenses ($9K) starting earlier than planned, additional bank fees and interest ($6K) related to temporary increase in the operating credit and expenses related to the head pro hiring process ($2K). Utilities is showing a variance of $5K which is the water/sewer bill to the end of March. This was previously included in the property tax bill and paid in July.

Net Income for the month was -$75K; $72K over budget but $105K below 2024. YTD Net Income was $700K; $15K over budget and $99K above the same period last year.

6. <u>Committee Reports</u>

a. Building: No Report
b. Club Captains: Rattle snake was a success and there were many good comments around the Iron Man tournament
c. Food & Beverage Sales are strong, and more members are supporting the F&B
d. Greens The maintenance shop is short-staffed.
e. Health & Safety We had the first-aid meeting with 10 staff and 1 BM. We need a defibrillator for the Desert Kiosk and will try to raise the by fundraising opportunities
f. Human Resources no meeting
g. Long-Range Planning No meeting
h. Marketing reported they have a working committee with Deborah Hauption and Robin Haybarger. Discussion on fundraising sponsors and how to raise money for the club
i. Membership and By-law discussion We have 11 new executive new members
j. Nominating None
k. HR Committee

7. <u>Business Arising</u>

1. Strat Planning with the Staff covered in the AGM however the board need to hold a Strat planning meeting we will come back to the May 29th meeting, and we can revise our plan for a fall meeting.
2. By Law Review: the Bylaws need to be revamped

8. <u>Other Business:</u>

1. Club sanctioned Events

If a member plays in the event the Executive 25-round pass holder can redeem one of the round pass 's or pay the non-member rate, which in most cases will be cheaper.

Retainer members must pay the Non-Member Rate.

Motion moved and seconded

THAT: Policy 3.2 has been revised and moved to Leagues & Events and is now policy 2.2 Club Sanctioned Events

CARRIED

2.. Memorandum re Passing Members

Ideas to be explored : fly the Osoyoos Flad at half mass. Post a notice and photo – newspaper obituary in the Proshop.

Keep a list of passing members to read off at the Fall Information meeting.

9. <u>Other Items/Questions/Comments</u> (open to GM & all Directors**)**

None

10 Future Meeting

May 29th 9:00 – 10:30 am

111 Adjournment 10:30 am