Osoyoos Golf Course Board of Governors' Meeting, August 29, 2024
9:00 a.m. – 11:30 a.m.
Member Lounge

MINUTES

1.	9:00 a.m.	**Call to Order 8:52** 1. Establishment of Quorum 2. Changes or additions to the Agenda Gary Browning Proposal 3. Adoption of the Agenda (document) (passed)	
2.	9:05 a.m.	**Consent Agenda** (documents) (Accepted as presented) 1. Board Meeting Minutes from (documents)- July 25, 2024 2. Club Captains Committee Meeting Minutes – Aug 23, 2024 3. Greens Committee Meeting Minutes – Aug 22, 2024 4. Food & Beverage Meeting Minutes – Aug 23, 2024 5. Health & Safety Meeting Minutes- August 1, 2024 6. HR Meeting Minutes – August 23, 2024 7. Marketing Meeting Minutes – August 16, 2024 a. Google Ad Report 8. Rounds Played Per Month a. BCC Rounds Played	A. Bajkov
1.	9:10 a.m.	**President's Report** 1. Board Nominations 2024-2025 Notification will go out regarding the nomination process next week and by the Sept 23rd or 24th we want to know who the applicants there are. Alan will reach out to each Board member to determine how many vacancies need to be filled. Voting needs to be complete before the information meeting the week of October 21 as we want to have the new Board members present at that meeting. 2. Practice Green Fee Funding We want to begin construction on the practice putting green this October. David is concerned about the LOC and a potential cash crunch resulting from moving forward with the project. Doug – The estimate is about $150k but Doug spoke with Gary Browning about ways to reduce the project cost by including our staff in the process and sharing equipment. We should be able to get the cost down closer to $100k. The green design is a two teared green more than 2 times the size of the existing putting green. If the survey results support the project, we can approve the project without membership approval. There are a substantial number of members who will pay their 2025 member dues before they head south for the winter so that will help with our cash balance. We may also separate the Capital Improvement fee from membership renewals and apply the capital improvement fee this fall rather than	Alan Bajkov

		January 2025. **Motion passed unanimously to let Doug reach out to Gary Browning to proceed with the project this October with an expected cost of about $100k.** 3. Membership Round Table We discussed whether we should have a Townhall meeting to discuss the survey results. It has been agreed that we will provide a written response to all members informing them of the outcome of the survey and then also add the survey as an agenda item for the information meeting in October. 4. Town Meeting re: Wastewater problem We have a meeting with the Town (Rod Risling) next Wednesday to discuss the irrigation water problems we been having. Alan, David and Roger will be attending along with Doug and Ryan. We hope for an update on the water treatment plant as well and whether the Town has decided on a location for the plant.	
2.	9:40 a.m.	**Treasurer's Report** (Documents) Finance Report for the Month ended July 31, 2024 Balance Sheet Cash and cash equivalents were -$39K compared to $862K for the same period last year. As forecast, the cash position was depleted by two significant expenditures in July, annual insurance premium ($46K) and payout of Jim Smith ($70K). Current Liabilities were $242K; $85K decrease from last month and an increase of $53K over the same period last year. Income Statement Revenue for the month was $535K; $60K below budget but $37K higher than the same period last year. YTD revenue was $3,162K; $399K below budget but $271K higher than same period last year. Green fees were $39K below budget for July but $11K higher than 2023. Paid rounds in July were 3725, with the average green fee rate improving to $67.46 from $58.41 in June. The YTD average green fee rate is $57.50. Wages for the month were $412K; $118K over Budget and $185K over the same period last year. Wages YTD were $1,385K; $71K over budget and $318K over 2023. The year-over-year increase is attributable to Grounds ($90K), Golf Ops ($71K) and F&B ($132K). Expenses for the month were $342K; $94K over budget and $83K over the same period last year. YTD expenses were $1,399K; $111K over budget and $144K higher than the same period last year. The main drivers of the year-over-year increase were F&B ($105K) and Grounds ($74K) expenses.	D. Peterson

		Net Income for the month was -$220K; $273K below budget and a $231K decrease from 2023. YTD Net Income was $379K; $582K below budget and $192K below the same period last year. We had two large cash outlays in July that have impacted our cash situation. July was a soft month for green fee rounds compared to 2023 but our average revenue per round was higher than last year. August rounds are tracking better than July and we hope to be over budget for green fee revenue. September is busy for green fee revenue.	
5.	10:00 a.m.	**GM Report** (Documents) 1. Operational report Vehicle on the golf course again. Drove in from Stage 1. RCMP have been advised. They said many of these incidents involve stolen vehicles. 2. Grounds Superintendent report Ryan sent out a communication regarding the impact of the irrigation water on grass conditions. 3. Golf Operations report Nothing further. 4. Food & Beverage report Nothing further.	D. Robb
6.	10:20 a.m.	**Committee Reports:** 1. Building 2. Club Captain 3. Finance 4. Food & Beverage 5. Greens 6. Health & Safety 7. Long Range Planning 8. Marketing 9. Membership 10. Nominating 11.Human Resource Brenda – this is a new committee and we need one more director. Right now it is only Alan, Brenda and Doug. Tim has agreed to volunteer for that role.	Committee Chairs
7.	10:40 a.m.	**Business Arising** 1. Member Survey discussion Brenda and Tim compiled a summary of the survey results. Tim will develop a formal notification for members of the key themes from the survey. The themes include: - 10% member dues increase supported by membership. - Support for new practice putting green. - We need a capital improvement implementation plan with prioritization of capital projects. - Support for an increase in the mandatory food charge to	A. Bajkov B. Hendrickson T. Alder

		something greater than $200. 85% of members have spent well above $200 on F&B. An increase in the fee is not considered necessary at this time. - Members want more communication including sending out meeting minutes and more information meetings. The minutes are in the Member section of the OGC website. We may start sending a link to the Board Meeting Minutes to members after the meetings are done. - New membership drives. We reorganized our membership webpage and used Instagram and Facebook to promote new members From January to May 2024. Making membership information easier to find on the website has helped to almost double the number of intermediate members. The promotion will continue. - Member pre-booking program needs to be reviewed as members are consuming prime time and negatively impacting green fee revenue. **2.** Foreign Worker Program Brenda – We need, as a Board, to support this program. We have benefited greatly from the program. We have two workers helping in the kitchen who have the skills. The agency who helped place the workers with us would be involved in removal if they don't work out. Hopefully we can get them back next year.	
8.	11:00 a.m.	**Other Business:** 1. Head Professional (for next season) Search Committee and Process – continue discussion next steps. This will be deferred as the new GM should be involved in recruitment of a new Head Professional. 2. GM recruitment process. We have 19 applications now. We are confident we have excellent applicants. The short-listing process is occurring currently.	B. Hendrickson A. Bajkov R. Pires D. Robb D. Peterson
9.	11:20 a.m.	**Other Items/Questions/Comments** (open to GM & all Directors) None.	All
10..	11:30 a.m.	**Future Meeting** September 26, 9:00 - 11:00 Rob will be absent as he will be in Europe.	All
11.	11:30 a.m..	**In Camera** (with GM)	A. Bajkov
12.		**In Camera** (without GM)	A. Bajkov
13.		**Adjournment** (motion) Adjourned at 11:20.	A. Bajkov